




An novice's guide to Google Classroom

(Ask your child and they will help you)



To enter Google Classroom

1. Go to www.classroom.google.com and click **Go to Classroom**
2. Enter your username and click **Next** (this is on the letter received from school)
3. Enter your password and click **Next**
4. If there is a welcome message, read it and click **Accept**

Google Classroom can be accessed by logging on to Gmail by clicking the  icon, a menu will appear click on the icon - this will take you directly to the classroom home pages.

You can download the **Google Classroom App**  to your device and log in with your user name and password.

Your available classrooms will be displayed on the home screen, click on a classroom to enter.

Reedham Primary School - Whole school access for parents and children - general info and activities

Hérons - available for all Heron class, work from Mrs Bethell (sbethell7brs@nsix.org.uk)


Owls - available for Owl class, maths and English from Mr Edwards (cedwards3krj@nsix.org.uk)

Otters - available for Otter class, maths and English from Miss Spaul (bspaul4nrg@nsix.org.uk)

KS2 - available for Owl and Otter class children topic-based activities from Miss Spaul

Year 6 SATs - available for Year 6 revision; to be high school ready

Completing tasks in a classroom

- Your teacher may have provided you with a suggested timetable - try to follow this.
- When you enter the classroom tabs appear at the top of the screen: *Stream*, *Classwork* and *People*, click on '*Classwork*' to view tasks available in the classroom.
- Click on the task you wish to complete check when this needs to be submitted by.
- Instructions are shown for each task - please follow these.
- You can make comments to your classmates and the teacher in each task.
- To send your completed work to a teacher click on the '*add or create*' button, which will open a menu select '*Docs*' - this will open another tab in the browser for '*Docs*'.
- Type your work in '*Docs*', then when complete return to the *Classroom* tab and click '*Mark as Done*'.
- Photos can be added to documents by clicking this icon  located in the top middle menu bar.
- This will notify your teacher that you have handed in your work - they can then give you feedback.

Please do not hesitate to contact us on our nsix emails regarding any technical issues or support